



**Government of West Bengal**  
**WEST BENGAL FISHERIES CORPORATION LTD,**  
31,GN Block,  
Sector –V, Salt Lake City,  
Kolkata – 700 091  
West Bengal.

Date-10/12/2015

**NOTICE INVITING TENDER No. – WBFCL/MD/NIT-13(e)/2015-16**

**1.General Guidance for e-Tendering**

**1.1** Instructions / Guidelines for tenderers for electronic submission of the tenders online have been shown in Web site <https://wbtenders.gov.in>

**1.2 Registration of Contractors**

Any contractor willing to take part in the process of e-tendering will have to be enrolled and registered with the Government e-Procurement System.

**1.3 Digital Signature Certificate (DSC)**

Each contractor is required to obtain a Class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders

**1.4 Collection of Tender Documents**

The contractor can search and download NIT and tender documents electronically from computer once he logs on to the website mentioned in Clause 1.1 using the Digital Signature Certificate. This is the only mode of collection of tender documents

**1.5 Participation in more than one work**

**2. Submission of Tenders**

**2.1 General process of submission**

Tenders are to be submitted online through the website stated in Clause 1.1 in two folders, at a time for each work, one is Technical Proposal and the other is Financial Proposal, before the prescribed date and time mentioned in the list attached. Using the Digital Signature Certificate (DSC), the documents are to be uploaded virus scanned and digitally signed.

## 2.2 Technical Proposal

The Technical Proposal should contain scanned copies and/or a declaration in standardized formats of the following in two covers (folders).

### **Technical File (Statutory Cover) containing,**

i. Tender Form(WBFCL)

ii. NIT

iii. Earnest Money Deposit(EMD) – Demand Draft Deposit at Call Receipt towards cost of earnest money as prescribed in the NIT in the list attached, separately against the work, in favour of **M.D.WBFCL** , Payable at **Kolkata** .@ 2% of the amount put to tender.

### **(Scanned copy of the original Bank Draft as EMD to be submitted)**

Intending bidder have to upload soft copy of (scanned copy of the original) EMD in the form Of Demand Draft at the time of online bid submission. The L1 bidder shall submit the hard copy of EMD documents to the Tender inviting authority with his acceptance letter of the L1. Failure to submit the hard copy with the acceptance letter within the time period prescribed for the purpose may be construed as an attempt to disturb the Tendering process and dealt with accordingly legally including blacklisting of the bidder. [Fin Dept. Audit Br. Notification no. 2254-F(Y) dated. 24th April, 2014 & No. 1592-F(Y) Dated 20<sup>th</sup> March, 2014 ) Technical Bid & Financial Bid both will be submitted concurrently duly digitally signed in the **Website <https://wbtenders.gov.in>** Tender document may be downloaded from website & submission of Technical Bid / Financial Bid as per Tender Schedule.

## 3.3 Financial Proposal:

The financial proposal should contain the following document in one cover (Folder).

### ***Bill of Quantities (BOQ):***

The contractor is to quote the rate (percentage above or below) online through computer in the space marked for quoting rate in the BOQ. (Only downloaded copies of the above documents are to be uploaded, virus scanned and digitally signed by the contractor).

## 3. Eligibility criteria for participation in tender:

### **Document (Non-Statutory Cover)**

The prospective bidders shall have satisfactorily completed (100%work) as a prime agency during the last 5 (Five) years prior to the date of issue of this Notice at least one work of similar nature under the authority of State / Central Government, State / Central Gov. undertaking / Statutory Bodies constituted under the statute of the Central / State Government and having a magnitude of 30 (Thirty) percent of the Estimated amount put to tender

**Pan Card, Professional Tax receipts Challan for the latest financial year as per rule, VAT registration Certificate with latest Vat Acknowledgement if required to be accompanied with the Technical Bid document. Income Tax Acknowledgement Receipt for latest assessment year to be submitted**

**N.B. Estimated amount, Date of completion of project & detail communicational address of Client must be indicated in the Credential Certificate issued by an officer not below the rank of Executive Engineer.**

**Provident Fund Registration certificate & E S I Registration certificate alongwith last quarter deposit challans as per rule to be submitted ( self attested scanned copy).**

Registered Unemployed Engineers' Co-operative Societies / Unemployed Labour Co.- Op. Societies,fulfilling the aforesaid criteria, are required to furnish valid Documents of Registration, Bye Laws, Current Audit Report (2011 – 2012 / 2012 – 2013 / 2013 – 2014/2014-2015).

**N.B: All documents (Scanned copy) submitted should be readable, if not the fresh copy of the documents (As uploaded) should be submitted to the Office, if not produced the Bid may summary be rejected.**

The partnership firm shall furnish the registered partnership deed and the company shall furnish the Article of Association and Memorandum.

**Joint Venture & Consortium are not allowed.**

|                 |                     |   |
|-----------------|---------------------|---|
| CERTIFICATES    |                     |   |
|                 | 1. CERTIFICATES     | VAT/ LATEST VAT ACKNOWLEDGEMENT, SALE TAX REGISTRATION CERTIFICATE ALONG WITH ACKNOWLEDGEMENT,PAN,LATEST IT (SARAL) ACKNOWLEDGEMENT,PTCC CHALLAN ,<br>Provident Fund & E.S.I. Registration certificate alongwith last quarter deposit challans. |
| COMPANY DETAILS |                     |   |
|                 | 2.. COMPANY DETAILS | PARTNERSHIP DEED, CO-OPERATIVE SOCIETY BYLAW,MOA, TRADE LINCENCE, COMPANY REGISTRATION CERTIFICATE  |
| CREDENTIAL      |                     |   |
|                 | 3. CREDENTIAL1      | COMPLETION CERTIFICATES   |
| EQUIPMENT       |                     |   |
|                 | 4. MACHINERIES      | D2. MACHINERIES   |
|                 |                     |   |
| FINANCIAL INFO  | 5.Audited BALANCE   | P/L & BALANCE SHEET 2010-2011   |

|          |                        |  |
|----------|------------------------|--|
|          | SHEET                  |  |
|          |                        | P/L & BALANCE SHEET 2011-2012  |
|          |                        | P/L & BALANCE SHEET 2012-2013  |
|          |                        | P/L & BALANCE SHEET 2013-2014  |
|          |                        | P/L & BALANCE SHEET 2014-2015  |
|          |                        |  |
|          | 6. PAYMENT CERTIFICATE | PAYMENT CERTIFICATE 1  |
|          |                        |  |
|          | 7. WORKS IN HAND       | WORKS IN HAND in Amount (Rs. )   |
|          |                        |  |
| MANPOWER |                        |  |
|          | 8. TECHNICAL PERSONNEL | TECHNICAL PERSONNEL ON PAYROLL & educational qualification to be submitted . |

**N.B. ALL SCAN COPY of the DOCUMENTS should be SELF ATTESTED.**

The executing agency may not get a running payment unless the gross amount of running bill will be minimum 25% (or as per availability of fund) of the tendered amount. Provisions in Clause(s) 7, 8, & 9 contained in Tender Form so far as they relate to quantum and frequencies of payment are to be treated as superseded.

**Constructional Labour Welfare Cess @ 1(one) %** of cost of construction will be deducted from every Bill of the selected agency. Vat, Royalty & all other statutory levy / Cess will have to be borne by the contractor & the rate in the schedule of rates inclusive of all the taxes & cess stated above.

**No Mobilization Advance and Secured Advance will be allowed.**

Agencies shall have to arrange equivalent land for installation of Plant & Machineries, (specified for each awarded work, storing of material, labour shed, laboratory etc. at their own cost and responsibility

**Bids shall remain valid** for a period not less than **120 (Hundred Twenty)** days from the last date of submission of Financial Bid / Sealed Bid submission.

**Responsibility :-**

The Bidder, at the Bidder's own responsibility and risk is encouraged to visit and inspect the site of works and its Surroundings and obtain all information that may be necessary for

preparing the Bid and entering into a contract for the work as mentioned in the Notice inviting Tender, the cost of visiting the site shall be at the Bidder's own expense. During execution Traffic management shall be the responsibility of the Agency . The any road if required for smooth flow of traffic/Machinery is to be constructed and maintained by the agency at his/her/their own risk and cost. Village road damaged for the work to be mended by the Agency at his/her/their own cost..Agency must establish camp office at site.

The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by **WBFCL**.Accepting authority reserves the right to accept / reject any / all Bid documents / offer without assigning any reason whatsoever and is not liable for any cost that might have incurred by any Bidder at the stage of Bidding.

Security Deposit will be released after one Monsoon or twelve months from date of completion which is higher.

Service Tax is Reimbursible and Agency should submit their Service Tax Registration Number.

**Conditional and incomplete tenders are liable to summary rejection.**

**Terms (Including mentioned above):-**

- 1) Agency should inform number & amount of works in his hand and payment due with the client as well as become L1 in works & amount, so that financial efficiency of the agency can be assessed.
- 2) Experience in Electrical work on 50% value of work as per attached BOQ in connection with project where civil work done and **scanned copy of Electrical Licence (Self attested)** of the company should be submitted.
- 3) Insurance of the staff working.
- 4) List of safety equipments provided with the staff directly involved in the work to be submitted.
- 5) List of Survey equipments with details specification & ownership of the equipments to be submitted.
- 6) Storing of Construction materials should be done by own arrangement.
- 7) Successful bidders should produce the labour licence before issuance of work order.
- 9) Declaration to be submitted regarding the mobilisation of plant & machinery within 21(Twenty one) days of the date issue of work order, failing which necessary action as per tender agreement will be taken.
- 10) Work programme should be submitted.

**Opening of Technical Proposal**

Technical proposals will be opened by the authorized representatives electronically from the website stated in Clause 2.1, using their Digital Signature Certificate.

Intending tenderers may remain present, if they so desire.

Cover (Folder) for Statutory Documents should be opened first, if found in order, Cover (Folder) for Non-statutory Documents will be opened. If there is any deficiency in the Statutory Documents, the tender will summarily be rejected.

Decrypted (transformed into readable formats) documents of the Non statutory Cover will be downloaded, and handed over to the Tender Evaluation Committee (constituted for evaluation of tenders).

### **Uploading of summary list of technically qualified tenderers (1st round)**

Pursuant to scrutiny and decision of the Tender Evaluation Committee (TEC), the summary list of eligible tenderers with the serial number of work(s) for which their Financial Proposals will be considered will be uploaded in the web portals.

While evaluation, the Committee may summon the tenderers and seek clarification / information or additional documents or original hard copy of any of the documents already submitted and if these cannot be produced within the stipulated time frame, their proposals will be liable for rejection.

### **Final publication of summary list of technically qualified tenderers**

Date of opening of financial bid will to be intimated in the final summary list

### **Opening and Evaluation of Financial Proposal**

Financial proposals of the tenderers declared technically eligible by the Tender Evaluation Committee will be opened electronically from the web portal stated on the prescribed date, normally after 2(two) working days of date of publication of final summary list of the tenderers.

The encrypted copies will be decrypted and the rates will be read out to the contractors remaining present at that time.

After evaluation of Financial Proposal, by the M.D.WBFCL, may upload the final summary result containing inter-alia, name of contractors and the rates quoted by them against each work provided Tender evaluation committee is satisfied that the rate obtained is fair and reasonable and there is no scope of further lowering down of rate.

### **Acceptance of Tender (Technically eligible/qualified)**

Lowest valid rate should normally be accepted. However, the Tender Accepting Authority does not bind himself to do so and reserves the right to reject any or all the tenders, for valid reasons and also reserves the right to distribute the work amongst more than one tenderer.

### **Penalty for suppression / distortion of facts**

If any tender fails to produce the original hard copies of the documents (especially completion certificates and audited balance sheets), or any other documents on demand of the Tender Evaluation Committee within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies or if there is any suppression, the tenderer will be suspended from participating in the tenders on e-Tender platform for a 3 (Three) years. In

addition, his user ID will be deactivated and Earnest Money Deposit will stand forfeited. Besides, the WBFCL may take appropriate legal action against such defaulting tenderer.

**Schedule of Dates:**

| <b>Sl. No.</b> | <b>Activity</b>   | <b>Date</b>                          |
|----------------|---|--------------------------------------|
| 1.             | <b>Publishing Date</b>  | <b>11.12.2015 at 09.00 hrs.</b>      |
| 2.             | <b>Document Download Start Date</b>   | <b>11.12.2015 at 13.00 hrs.</b>      |
| 3.             | <b>Pre-bid meeting</b>  | <b>15.12.2015 at 12.00 hrs.</b>      |
| 4.             | <b>Bid Submission Start Date</b>  | <b>16.12.2015 at 10.00 hrs.</b>      |
| 5.             | <b>Bid Submission End Date</b>  | <b>05.01.2016 at 15.00 hrs.</b>      |
| 6.             | <b>Date of opening Technical Bid</b>  | <b>06.01.2016 at 11.00 hrs.</b>      |
| 7.             | <b>Date of uploading of list of technically qualified bidders (online)</b>  | <b>To be notified in due course.</b> |
| 8.             | <b>Date of opening of Financial Bid (online).</b>   | <b>To be notified in due course.</b> |
| 9.             | <b>Date of uploading of list of bidders along with the final rates (online), after negotiation, with all tenderers, if necessary (offline).</b> | <b>To be notified in due course.</b> |

**Note :-**

**1) Absence in Pre-bid meeting will be assumed as non-interested to execute the work and liable for cancellation of Technical bid as uploaded.**

**2) Director/ Owner / authorised representative of the company may attend in Pre-bid meeting with the proof ( name in Provident Fund list of the company or any other proof acceptable by the authority) that the person is a genuine representative of the company.**

**List of Work :-**

**NOTICE INVITING TENDER No. – WBFCL/MD/NIT-13(e)/2015-16**

**Memo No: 1096 / Const-110 / 2014**

**Date: 10/12/2015**

| <b>SL. NO</b> | <b>Name of Work</b>   | <b>Amount put to Tender</b> | <b>Earnest Money in favour of</b>  | <b>Earnest Money Deposit</b> | <b>Completion of Work (Days)</b>           |
|---------------|---|-----------------------------|------------------------------------|------------------------------|--|
| <b>01</b>     | <b>Up-gradation of wholesale Fish market at Howrah, District- Howrah, West Bengal</b> | <b>₹.13,80,97,084/-</b>     | <b>MD WBFCL Payable at Kolkata</b> | <b>₹.27,61,942/-</b>         | <b>365(Three hundred Sixty Five ) Days</b> |

**MANAGING DIRECTOR  
WEST BENGAL FISHERIES CORPORATION**