



Government of West Bengal
WEST BENGAL FISHERIES CORPORATION LTD,
31,GN Block,
Sector –V, Salt Lake City,
Kolkata – 700 091
West Bengal.

Date- 19/08/2016

NOTICE INVITING QUOTATION No. – WBFCL/MD/NIQ-01(e)/2016-17

1.General Guidance for e-Quotationing

1.1 Instructions / Guidelines for tenderers/Quotations for electronic submission of the Quotation online have been shown in Web site <https://wbtenders.gov.in>

1.2 Registration of Agency / Contractors

Any Agency / contractor willing to take part in the process of e-Quotationing will have to be enrolled and registered with the Government e-Procurement System.

1.3 Digital Signature Certificate (DSC)

Each Agency / contractor is required to obtain a Class-II or Class-III Digital Signature Certificate (DSC) for submission of Quotations.

1.4 Collection of Quotation Documents

The Agency / contractor can search and download NIQ and Quotation documents electronically from computer once he logs on to the website mentioned in Clause 1.1 using the Digital Signature Certificate. This is the only mode of collection of Quotation documents

1.5 Participation in more than one work

2. Submission of Quotations

2.1 General process of submission

Quotations are to be submitted online through the website stated in Clause 1.1 in two folders, at a time for each work, one is Technical Proposal and the other is Financial Proposal, before the prescribed date and time mentioned in the list attached. Using the Digital Signature Certificate (DSC), the documents are to be uploaded virus scanned and digitally signed.

2.2 Technical Proposal

The Technical Proposal should contain scanned copies and/or a declaration in standardized formats of the following in two covers (folders).

Technical File (Statutory Cover) containing,

i. NIQ

iii. Earnest Money Deposit(EMD) – Demand Draft Deposit at Call Receipt towards cost of earnest money as in the NIQ in the list attached, separately against the work, in favour of **Managing Director, West Bengal Fisheries Corporation Limited** , Payable at **Kolkata**, as per detailed .

(Scanned copy of the original Bank Draft as EMD to be submitted)

Technical Bid & Financial Bid both will be submitted concurrently duly digitally signed in the **Website <https://wbtenders.gov.in>** Quotation document may be downloaded from website & submission of Technical Bid / Financial Bid as per Quotation Schedule.

3.3 Financial Proposal :

The financial proposal should contain the following document in one cover (Folder).

Bill of Quantities (BoQ):

The contractor is to quote the rate online through computer in the space marked for quoting rate in the BoQ. (Only downloaded copies of the above documents are to be uploaded, virus scanned and digitally signed by the Agency / contractor).

3. Eligibility criteria for participation in tender:

Document (Non-Statutory Cover)

The prospective bidders shall have satisfactorily completed (100%work) as a prime agency during the last 5 (five) years prior to the date of issue of this Notice at least one work of similar nature under the authority of State / Central Government, State / Central Gov. undertaking / Statutory Bodies constituted under the statute of the Central / State Government or proof on record as genuine agency for the similar nature of work or having experience in Refrigeration work.

Pan Card, Service Tax Registration certificate (if applicable), Professional Tax receipts Challan for the latest financial year as per rule, VAT registration Certificate with Vat Acknowledgement. Income Tax Acknowledgement Receipt for Latest assessment year to be submitted. Audited Balance sheet for last 3 years to be submitted.

N.B. Estimated amount, Date of completion of project & detail communicational address of Client must be indicated in the Credential Certificate issued by an officer not below the rank of Executive Engineer.

Provident Fund Registration certificate if applicable alongwith last quarter deposit challan (scanned copy) & E.S.I. registration certificate (Scanned Copy) as per rule should be submitted.

PARTNERSHIP DEED,/ CO-OPERATIVE SOCIETY BYLAW,/ MOA,TRADE LINCENCE, COMPANY REGISTRATION CERTIFICATE.

N.B: All documents (Scanned copy) submitted should be readable, if not the fresh copy of the documents (As uploaded) should be submitted to the Office, if not produced the Bid may summary be rejected.

The partnership firm shall furnish the registered partnership deed and the company shall furnish the Article of Association and Memorandum. **Joint Venture & Consortium are not allowed.**

The executing agency may not get a running payment unless the supply and trial run is completed. Provisions in Clause(s) 7, 8, & 9 contained in Tender Form so far as they relate to quantum and frequencies of payment are to be treated as superseded.

Constructional Labour Welfare Cess @ 1(one) % of cost of construction will be deducted from every Bill of the selected agency.

Vat, Royalty & all other statutory levy / Cess will have to be borne by the contractor.

The rate quoted should be inclusive of all the taxes & cess stated above & Service Tax as applicable.

No Mobilization Advance and Secured Advance will be allowed.

Agencies shall have to arrange of his own equivalent land for installation of Plant & Machineries, (specified for each awarded work, storing of material, labour shed, laboratory etc. at their own cost and responsibility

Bids shall remain valid for a period not less than **120 (one hundred Twenty)** days from the last date of submission of Financial Bid / Sealed Bid submission.

Responsibility :-

The Bidder shall have to supply machine at spot as directed by the Engineer-in-charge.

The Bidder shall have to visit and inspect the site of works and its Surroundings and obtain all information that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice inviting Quotation, the cost of visiting the site shall be at the Bidder's own expense.

The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by **WBFCL**.Accepting authority reserves the right to accept / reject any / all Bid documents / offer without assigning any reason whatsoever and is not liable for any cost that might have incurred by any Bidder at the stage of Bidding.

2(two) years guarantee for the refrigeration unit should be given.

20% payment will be withheld for 2(two) years.

Agency must come under maintenance contract for two years beyond guarantee period (i.e. two years) and balance withheld amount will be released after that.

Conditional and incomplete tenders are liable to summary rejection.

Opening of Technical Proposal

Technical proposals will be opened by the authorized representatives electronically from the website stated in Clause 2.1, using their Digital Signature Certificate.

Intending tenderers may remain present, if they so desire.

Cover (Folder) for Statutory Documents should be opened first, if found in order, Cover (Folder) for Non-statutory Documents will be opened. If there is any deficiency in the Statutory Documents, the tender will summarily be rejected.

Decrypted (transformed into readable formats) documents of the Non statutory Cover will be downloaded, and handed over to the Tender Evaluation Committee (constituted for evaluation of tenders).

Uploading of summary list of technically qualified Quotationers (1st round)

Pursuant to scrutiny and decision of the Quotation Evaluation Committee (QEC), the summary list of eligible Quotationers with the serial number of work(s) for which their Financial Proposals will be considered will be uploaded in the web portals.

While evaluation, the Committee may summon the Quotationers and seek clarification / information or additional documents or original hard copy of any of the documents already submitted and if these cannot be produced within the fifteen days, their proposals will be liable for rejection.

Final publication of summary list of technically qualified Quotationers

Date of opening of financial bid will to be intimated in the final summary list

Opening and Evaluation of Financial Proposal

Financial proposals of the quotationers declared technically eligible by the Quotation Evaluation Committee will be opened electronically from the web portal stated on the prescribed date, normally after 1(one) or 2(two) working days of date of publication of final summary list of the tenderers.

The encrypted copies will be decrypted and the rates will be read out to the agencies remaining present at that time.

After evaluation of Financial Proposal, by the M.D.WBFCL, may upload the final summary result containing inter-alia, name of contractors and the rates quoted by them against each work provided Quotation evaluation committee is satisfied that the rate obtained is fair and reasonable and there is no scope of further lowering down of rate.

Acceptance of Quotation (Technically eligible/qualified)

Lowest valid rate should normally be accepted. However, the Quotation Accepting Authority does not bind himself to do so and reserves the right to reject any or all the tenders, for valid reasons and also reserves the right to distribute the work amongst more than one Quotationer.

Penalty for suppression / distortion of facts

If any Quotation fails to produce the original hard copies of the documents (especially completion certificates and audited balance sheets), or any other documents on demand of the Quotation Evaluation Committee within fifteen days or if any deviation is detected in the hard copies from the uploaded soft copies or if there is any suppression, the Quotationer will be suspended from participating in the Quotation on e-Tender platform for a 3 (Three) years. In addition, his user ID will be deactivated and Earnest Money Deposit will stand forfeited. Besides, the WBFCL may take appropriate legal action against such defaulting Quotationer.

Schedule of Dates:

Sl. No.	Activity	Date
1.	Publishing Date	20.08.2016 at 9.00 hrs.
2.	Document download Start Date	20.08.2016 at 12.00 hrs.
3.	Bid Submission Start Date	20.08.2016 at 13.00 hrs.
5.	Bid Submission End Date	05.09.2016 up to 15.00 hrs.
6.	Date of opening Technical Bid	06.09.2016 at 11.00 hrs.
7.	Date of uploading of list of technically qualified bidders (online)	To be notified in due course.
8.	Date of opening of Financial Bid (online).	To be notified in due course.
9.	Date of uploading of list of bidders along with the final rates (online), after negotiation, with all tenderers, if necessary (offline).	To be notified in due course.

List of Work:-

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Memo No: 651 / Const-26 / 02, Pt. VII

Date: 19/08/2016

SL. NO	Name of Work	Earnest Money Deposit	Earnest Money Deposit	Completion of Work
1.	Conversion of steel container into storage Freezer (-20 Degree Celsius) for preservation of Fish in Purba Medinipur, West Bengal	MD WBFCL Payable at Kolkata.	2% of the quoted value.	90 (Ninety) Days.

**MANAGING DIRECTOR
WEST BENGAL FISHERIES CORPORATION**